

NAVAJO COUNTY BOARD OF SUPERVISORS' MINUTES
TUESDAY, May 22, 2012

PRESENT: David Tenney, Supervisor; Jonathan M. Nez, Supervisor; Jerry Brownlow, Supervisor; and J.R. DeSpain, Chairman are present. Jesse Thompson, Supervisor is not present.

9:04 a.m. Call To Order: Pledge of Allegiance and Invocation was led by **Supervisor Brownlow**.

CALL TO THE PUBLIC: There were no public comments.

CONSENT AGENDA: a) Constable Reports: Holbrook Precinct #1, April; Snowflake Precinct #3, April; Show Low Precinct #5, April; and Pinetop-Lakeside Precinct #6, April, 2012 b) Justice Court Reports: Holbrook Precinct #1, April and Pinetop-Lakeside #6, April 2012 c) Clerk of Superior Court Report April 2012 d) Juvenile Justice System Report April 2012 e) Tax exemptions filed pursuant to A.R.S. §42-11153 as a Request for Redemption of Waiver for 32 properties f) Conduct precinct-based election for Woodruff Domestic Water Improvement District on November 6, 2012 to elect 2 positions with a 4 year term beginning January 1, 2013 and ending December 31, 2016 g) Conduct precinct-based election for Pinetop-Lakeside Sanitary District on November 6, 2012 to elect 3 positions with a 4 year term beginning January 1, 2013 and ending December 31, 2016 h) Memorandum of Understanding #2012-052 between Arizona Department of Public Safety and Sheriff's Office regarding commercial vehicle enforcement i) Appointment of Robert VanWyck as a Justice of the Peace Judge Pro Tempore j) Appointment of Robert Donfeld as a Justice of the Peace Judge Pro Tempore k) Application for Fill the Gap funding for FY13 l) Application for State funding for the Field Trainer Grant for FY13 m) Name an existing road in the Heber-Overgaard area to "High Pine Loop" in Section 34, Township 12 North, Range 17 East n) Sympathy letter to the family of Reverend Gunther o) Application for extension of premises/patio permit for the Wild Women Saloon and Grill for the Bluegrass Music Festival on June 8, 2012 through June 10, 2012 p) Extension of the existing Delegation Agreement between ADEQ and Navajo County regarding the installation of Septic Systems: **Supervisor Tenney made a motion** to authorize the Chairman to sign the items in the consent agenda as presented; motion seconded by **Supervisor Nez**. Vote unanimous approving the motion.

BOARD OF SUPERVISORS:

- a. **RSC Rental Corporation and Navajo County Recognizing Excellence:** Melissa Buckley recognized Sheila Malone, Diana Gates, Nancy McAllester, Jennifer Cluff, Steve Burdick, Dan Cooper, Clancy Barger, Bob Barger, and Jim Aamot for their eagerness to take on additional duties other than their regular assigned responsibilities at the White Mountain Facility.
- b. **United Way Parking Spot for the Month of June:** **Chairman DeSpain** picked the name of Bencita Bowman for the United Way Parking Spot for the month of June.
- c. **Consideration and possible recommendation for approval of a liquor license application under license #06090048 by Diane Hunter for the Pine Meadows Country Club located at 2209 Country Club Drive, Overgaard Arizona 85933:** Catrina Roe discussed the item. **Supervisor Tenney made a motion** to recommend approval of a liquor license application under license #06090048 by Diane Hunter for the Pine Meadows Country Club located at 2209 Country Club Drive, Overgaard Arizona 85933; motion seconded by **Supervisor Brownlow**. Vote unanimous approving the motion.

COURT APPOINTED SPECIAL ADVOCATES: Presentation of the CASA Program: Kirk Grugel gave a presentation and showed a brief video from the Arizona State Lottery titled Where the Money Goes. Mr. Grugel answered questions of the Board.

HUMAN RESOURCES: Consideration and possible approval of Personnel Actions: David Coolidge reviewed the 25 item personnel action report. **Supervisor Tenney** declared a conflict on item number 18, the person listed is his son. **Supervisor Brownlow made a motion** to approve the personnel action report as presented; motion seconded by **Supervisor Nez**. Vote unanimous with the exception of **Supervisor Tenney** not voting on number 18.

NAVAJO COUNTY PUBLIC HEALTH SERVICES DISTRICT Board of Directors Session: **Supervisor Tenney made a motion** to enter into the Navajo County Public Health Services District Board of Directors Session; motion seconded by **Supervisor Brownlow**. Vote unanimous approving the motion. **CONSENT AGENDA:** Arizona Department of Health Services Intergovernmental Agreement #12-022015, Renewal of Smoke Free Arizona Contract: Mary Tyler discussed the consent item. **Supervisor Brownlow made a motion** to approve the consent agenda as presented; motion seconded by **Supervisor Nez**. Vote unanimous approving the motion. **Supervisor Tenney made a motion** to return to regular session; motion seconded by **Supervisor Brownlow**. Vote unanimous approving the motion.

SHERIFF: Consideration and possible approval of an Intergovernmental Agreement regarding Northeastern Arizona Law Enforcement Training Academy: Chief Randy Weems discussed the item and answered questions of the Board. **Supervisor Tenney made a motion** to approve an Intergovernmental Agreement regarding Northeastern Arizona Law Enforcement Training Academy; motion seconded by **Supervisor Brownlow**. Vote unanimous approving the motion.

EMERGENCY MANAGEMENT: Consideration and possible adoption of **Resolution Number 10-12**, approving the Navajo County Multi-Jurisdictional Hazard Mitigation Plan 2011: Katrina Roe discussed the item. **Supervisor Brownlow made a motion** to adopt **Resolution Number 10-12** approving the Navajo County Multi-Jurisdictional Hazard Mitigation Plan 2011; motion seconded by **Supervisor Nez**. Vote unanimous approving the motion.

ADMINISTRATION:

- a. **Public Hearing:** Consideration and possible approval of the proposed Community Development Block Grant Projects for the FY 2011 Community Development Block Grant funding cycle: Bill Chaddick discussed the item and answered questions of the Board. Mr. Jayne discussed the dollars and how the money is being used. **Chairman DeSpain** opened up the public hearing. Marilyn Radke from the Silver Creek Senior Center, 1658 South Main Street, Snowflake AZ 85937, spoke in favor of the item. Chairman DeSpain closed the public hearing. **Supervisor Brownlow made a motion** to approve the proposed Community Development Block Grant Projects for the FY 2011 Community Development Block ; motion seconded by **Supervisor Nez**. Vote unanimous approving the motion.
- b. Consideration and possible approval of Community Development Block Grant certifications: Bill Chaddick discussed the item. **Supervisor Nez made a motion** to approve the Community Development Block Grant Certifications; motion seconded by **Supervisor Brownlow**. Vote unanimous approving the motion.
- c. Consideration and possible adoption of Resolution Number 11-12, continuing Navajo County's commitment to further the Fair Housing Policy: Bill Chaddick discussed the item. **Supervisor Brownlow made a motion** to adopt **Resolution Number 11-12**, continuing Navajo County's

commitment to further the Fair Housing Policy; motion seconded by **Supervisor Nez**. Vote unanimous approving the motion.

- d. Consideration and possible adoption of **Resolution Number 12-12**, authorizing the submission of FY2011 Community Development Block Grant applications: Bill Chaddick discussed the item. **Supervisor Brownlow made a motion** to adopt **Resolution Number 12-12**, authorizing the submission of FY2011 Community Development Block Grant applications; motion seconded by **Supervisor Tenney**. Vote unanimous approving the motion.
- e. Legislative Update: Hunter Moore gave an update on the Sine Dine of the Legislature. **Supervisor Tenney** also gave an update on some strategy for next session. He indicated that we did not get our Highway User Revenue Fund returns. Mr. Jayne clarified that we did not get our HURF returns. The Board thanked Supervisor Tenney and Hunter for their hard work. Hunter thanked Brad, Sheriff and the Clerk of the Board's office for everything they did during the legislative session. Supervisor Brownlow and Supervisor Tenney made further comments. Discussion was held.

PUBLIC WORKS: Consideration and possible award of Contract #B12-01-023 Supply & Delivery of Culverts and Bands to the lowest bidder Canyon Pipe and Supply Inc.: Homero Vela discussed the item. **Supervisor Brownlow made a motion** to award Contract #B12-01-023 Supply & Delivery of Culverts and Bands to the lowest bidder Canyon Pipe and Supply Incorporated; motion seconded by **Supervisor Tenney**. Vote unanimous approving the motion.

COUNTY BUSINESS UPDATE: Report from Board members, County Attorney and County Manager: County Manager Jimmy Jayne indicated that we will recess until 12:30 p.m. and then come back for budget hearings. He further congratulated Supervisor Nez on the Alumni of the Year award from Northland Pioneer College. County Attorney Brad Carlyon reported on a conference he attended last week, the Arizona Problem Solving Court Conference. He further reported on the Memorial Day activities, including that Senator Jon Kyle will be the Grand Marshall. **Supervisor Brownlow** reported on meetings in District V. **Supervisor Nez** thanked County Manager Jayne, the staff from Public Works, and Facilities Management for their work on the Earth Day clean ups in District I and II. He further reported on activities that will be happening in Kayenta for the 4th of July and also reported that the Kayenta women's shelter is having some issues. He is hopeful that the County can provide some resources. **Supervisor Nez** reported that his daughter graduated from High School as Salutatorian and he is a very proud father. **Supervisor Tenney** reported on Small Counties and CSA Board of Directors meetings. He further reported on the WIR Conference in Santa Fe, New Mexico and is asking for everyone's support of the WIR Conference that will be held in Coconino County next year. **Supervisor Tenney** reported that the 4FRI Contract has been awarded. Mr. Jayne reported that 16 new fires have started across the State of Arizona. **Supervisor Nez** spoke of the fires around the State.

RECESS: At 11:00 a.m.

RECONVENE: At 12:36 p.m. **David Tenney, Supervisor; Jerry Brownlow, Supervisor; and J.R. DeSpain, Chairman are present in Board Chambers. Supervisor Nez and Supervisor Thompson are not present.**

FINANCE: County Finance Update: James Menlove gave a brief budget update. He further gave comments regarding the general fund budget.

BUDGET HEARINGS FOR DISCUSSION ONLY:

- a. Administration / Board of Supervisors: James Menlove discussed the budget for Administration/Board of Supervisors. He further gave information demonstrating how administration's FY2012-13 budget

supports the Navajo County Five Year Strategic Plan. Mr. Menlove answered questions of the Board. James Jayne commented on computer software.

- b. Assessor: Cammy Darris reviewed the Assessor's Department budget. She indicated that 80% is employee personnel and that secondary funding has been done away with. Mrs. Darris gave a brief description of her department's Strategic Plan which has been included in a brochure. James Jayne thanked Cammy for her leadership and partnership.
- c. Constables: Constable Ryan Reinhold reviewed the Constable budget. **Chairman DeSpain** thanked the Constable and the Court Staff for their leadership.
- d. County Attorney: Brad Carlyon reviewed the County Attorney Department budget. Chairman DeSpain thanked Brad for his work and the work of Jason Moore on the Redistricting Advisory Committee. Mr. Carlyon answered questions of the Board.
- e. Judicial Branch/Clerk of the Court: Judge Michala Ruechel reviewed the Judicial Branch budget, including the Clerk of the Court budget. James Jayne thanked the work of the Judiciary. **Chairman DeSpain** thanked Marla.
- f. Recorder/Voter Registration/Elections: Laurette Justman reviewed the Recorder and Voter Registration Department budgets. Mrs. Justman reviewed her Strategic Plan and answered questions of the Board. **Supervisor Brownlow** thanked Laurette for her leadership in the Elections Department. Johnathon Roes reviewed the Elections Department budget and the goals of that department. Mr. Roes answered questions of the Board. Mr. Jayne thanked the Recorder's office for their teamwork.
- g. Sheriff/Jail: Commander Powell reviewed the Sheriff and Jail Department's budget. Cheryl thanked James, Cris and Aaron for being great to work with. Chief Weems and Commander Garcia reviewed the departments strategic plan goals. **Supervisor Brownlow** asked about the Marshall's contract. Commander Garcia said that we are currently maintaining 50 inmates and further indicated that we would like to at least have 78 however we can hold up to 120. **Supervisor Brownlow** also asked about South County annex. Commander Garcia indicated they can be there at least for 24 hours with a maximum of 72 hours. He further indicated that they can be released from that site.
- h. Superintendent of Schools: Linda Morrow reviewed the Superintendent of Schools Department budget.
- i. Treasurer: Manny Hernandez reviewed the Treasurer's Department budget. Mr. Hernandez reviewed the departments Strategic Plan goals.
- j. Facilities Management: Dan Hinz reviewed the Facilities Management budget. Mark Reynolds reviewed the Strategic Plan of the Facilities Management Department. Mark thanked Cris and Aaron for their help with their Strategic Plan. James Jayne thanked the Facilities Management Team for their cost savings measures and partnerships around the communities.
- k. Navajo County Public Health: Board of Directors' Session: **Supervisor Tenney made a motion** to enter into the **Navajo County Public Health Services District Board of Directors Session**; motion seconded by **Supervisor Brownlow**. Vote unanimous approving the motion. Mary Tyler reviewed the Navajo County Public Health Services District Department budget. She further reviewed the departments Strategic Plan goals. **Supervisor Brownlow** inquired about the levy on the district and if it would remain the same. James Menlove advised that the rate would remain the same for all special districts. James Jayne thanked Dr. Kartchner and Mary Tyler for their work in the community and the services that they are able to provide. **Supervisor Brownlow made a motion** to return to regular session; motion was seconded by **Supervisor Tenney**. Vote unanimous approving the motion.
- l. Information Technology: Robert Heming reviewed the IT budget and gave additional information on the new phone systems, the narrowband project. Mr. Jayne added comments regarding the phone system. Mr. Heming answered questions of the Board.
- m. Legal Defender: Mariclare Hannah reviewed the Legal Defender's Department budget.

- n. Navajo County Library District: Board of Directors' Session: **Supervisor Tenney made a motion** to enter into the **Navajo County Library District Board of Directors' Session**; motion seconded by **Supervisor Brownlow**. Vote unanimous approving the motion. Geneva reviewed the Navajo County Library Districts' budget. The Board thanked Geneva for her leadership in the rural libraries. **Supervisor Tenney made a motion** to return to regular session; motion seconded by **Supervisor Brownlow**. Vote unanimous approving the motion.
- o. Public Defender: Dale Nielson reviewed the Public Defenders budget. Mr. Nielson thanked James, Cris and Jimmy for their support. Jimmy thanked Dale for his leadership and management of his team.
- p. Public Fiduciary: Sherry Reed reviewed the Public Fiduciary's Department budget and gave an update on the department's strategic plan. Mrs. Reed answered questions of the Board. Mr. Jayne thanked Mrs. Reed for her work in the Public Fiduciary department.
- q. Public Works and Planning & Zoning: Homero Vela reviewed the Public Works and Planning & Zoning Budget and strategic goals. Mr. Vela answered questions of the Board.
3:22 p.m. Supervisor Jonathan M. Nez is present in person.
3:30 p.m. Supervisor Thompson is present in person.
- r. Navajo County Flood Control District: Board of Directors' Session: **Supervisor Tenney made a motion** to enter into the **Navajo County Flood Control District Board of Directors' Session**; motion seconded by **Supervisor Brownlow**. Vote unanimous approving the motion. Homero Vela discussed the Navajo County Flood Control District budget. He further reviewed the Little Colorado River budget. **Chairman DeSpain** thanked Mr. Vela for spreading the money around to all the districts. **Supervisor Brownlow made a motion** to return to regular session; motion seconded by **Supervisor Nez**. Vote unanimous approving the motion.
- s. Workforce Investment Act: Judy Bratcher reviewed the WIA budget and her Strategic Plan goals. **Supervisor Tenney** asked about the summer program. Mrs. Bratcher answered questions of the Board. **Chairman DeSpain** thanked Judy.

James Menlove gave further information on the Administration and General fund budget. **Supervisor Thompson** and James Jayne made comments. **Chairman DeSpain** thanked Cris, James, the Elected Officials and Department Directors.

ADJOURN: At 4:10 p.m. **Supervisor Nez made a motion** to adjourn; motion seconded by **Supervisor Brownlow**. Vote unanimous approving the motion.

APPROVED:

DATE: July 24, 2012

J.R. DeSpain, Chairman

ATTEST:

Melissa W. Buckley - Clerk of the Board

**Electronic recording of the Board of Supervisors Meeting is available for review
upon a Public Records Request**