



NOTICE OF REQUEST FOR QUALIFICATIONS (RFQ)  
**Legal Services for Navajo County Public Defenders Office**  
**B21-10-028**

Navajo County is seeking Statements of Qualifications from qualified contractors to perform legal services for the Navajo County Public Defenders Office.

**RFQ NUMBER:** B21-10-028  
**RFQ DUE DATE:** December 22, 2021 AT 2:00 P.M. LOCAL AZ TIME  
**PUBLIC RFQ OPENING:** December 22, 2021 AT 2:15 P.M. LOCAL AZ TIME  
**SUBMITTAL LOCATION:** Navajo County Clerk of the Board of Supervisor's Office  
100 East Code Talkers Drive  
Holbrook, Arizona 86025

**DIRECT WRITTEN QUESTIONS TO:** Cheryl Hollins (928) 524-4100  
[cheryl.hollins@navajocountyaz.gov](mailto:cheryl.hollins@navajocountyaz.gov)

Notice is hereby given that Navajo County is conducting a competitive request for qualifications process to retain qualified contractors to perform legal services for the Navajo County Public Defenders Office.

Navajo County invites interested contractors to submit written Statements of Qualifications relating to this solicitation. A Selection Committee will evaluate contractor's qualifications and work experience. The contractor(s) determined to be best qualified will enter into contract negotiations.

A complete copy of this RFQ and amendments (if any) may be obtained on the County's website [www.navajocountyaz.gov/Departments/Finance/Procurement](http://www.navajocountyaz.gov/Departments/Finance/Procurement) or a copy may be picked up during regular business hours at 100 West Public Works Drive, Holbrook, Arizona 86025. Respondents are invited to review the information and to submit their Statements of Qualifications in accordance with the criteria established within this RFQ. Written questions regarding this RFQ must be received by the Procurement Office via electronic mail no later than **12:00 p.m., M.S.T., Tuesday, December 14, 2021**. Questions may then be responded to by written amendment to this document and will be published on the County website by end of day **Wednesday, December 15, 2021**. Oral statements or instructions shall not constitute an amendment to the RFQ.

All submittals must be received by the due date, time and at the submittal location specified herein. **Any response received at the specified submittal location after the due date and time assigned will be returned unopened.** The county reserves the right to reject any or all submittals, or to withhold the award for any reason it may determine, and to waive or not to waive any informalities in any submittal. All information regarding the content of the specific submittals will remain confidential until a contract is finalized, or all proposals are rejected.